

### AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, April 14, 2025 at 9:00 AM

**LOCATION:** Video Teleconference

Link:

[https://alliantinsurance.zoom.us/j/97169071101?pwd=eTJHT](https://alliantinsurance.zoom.us/j/97169071101?pwd=eTJHTHpITURqaUVQa2tpUlpSdKhGQT09)

[HpITURqaUVQa2tpUlpSdKhGQT09](https://alliantinsurance.zoom.us/j/97169071101?pwd=eTJHTHpITURqaUVQa2tpUlpSdKhGQT09)

Meeting ID: 971 6907 1101

Passcode: 148217

Dial: (669) 900-6833

#### LEGEND:

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

#### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

#### MEMBER LOCATIONS VIA TELE-CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

#### PAGE A. CALL TO ORDER & ROLL CALL

#### B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

*The public is invited at this point to address the Board on issues of interest to them.*

#### C. CONSENT CALENDAR (A)

*1 The items below may be approved by one motion or direction may be given.*

*Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.*

6-16

1) Approval of Minutes – January 27, 2025 Board of Directors Meeting

17-18

2) Service Calendar & Status of Deliverables

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- |   |   |  |   |
|---|---|--|---|
| 19  |   | 3) Bills and Correspondence  |   |
|   |   | a) Ratification of Disbursements   |   |
| 20-21   |   | i. Month Ending January 31, 2025   |   |
| 22-23   |   | ii. Month Ending February 28, 2025   |   |
|   |   | b) Report of Investments - Pursuant to Gov't Section Code 53607  |   |
| 24-37   |   | i. Month Ending January 31, 2025   |   |
| 38-52   |   | ii. Month Ending February 28, 2025   |   |
| 53-59   |   | c) Quarterly Financial Report as of December 31, 2024  |   |
| 60-78   |   | 4) PRISM Audit Report EWC of MBASIA TPA, AIMS  |   |
| 79-80   |   | 5) Rally Letter from MBASIA to City of Hollister   |   |
| 81-82   |   | 6) Safety Grant Policy and Procedure, and Request Form– Amended January 31, 2025, effective July 1, 2025 |   |
| 83-86   |   | 7) BRIOTIX Contract Effective February 12, 2025 to February 12, 2026                                     |   |
| <br>  |   |  |   |
| <b>D. GENERAL RISK MANAGEMENT ISSUES</b>  |   |  | (I)   |
| 4 <i>Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.</i> |   |  |   |
| <br>  |   |  |   |
| <b>E. BOARD OF DIRECTORS</b>  |   |  |   |
| <b>1) COMMITTEE REPORTS</b>   |   |  |   |
| a) Safety Committee   |   |  |   |
| <i>The Safety Committee may give a verbal report in addition to discussing the following items:</i>                                     |   |  |   |
| 87-89   | 1 | 1. Safety Grant Funds – Request Status and Budget to Date  | (I)   |
|   |   |  | <i>An update will be given on the status of the grant fund program to date.</i>   |
| 90  | 1 | 2. ERMA Training and Risk Management Activity Reimbursement Request                                      | (I)   |
|   |   |  | <i>The MBASIA Board will receive a status and information regarding ERMA's Training and Risk Management Activity Reimbursement Request.</i> |
| <br>  |   |  |   |
| b) Coverage and Claims Committee  |   |  |   |
| <i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i>                        |   |  |   |
| - None  |   |  |   |

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- |         |   |  |     |
|---------|---|--|-----|
|         |   | c) Ad Hoc Committees   |     |
|         |   | <i>The Ad Hoc Committees may give a verbal report in addition to discussing the following items:</i>   |     |
| 91-95   | I | 1. Risk Summit November 13, 2025 Agenda  | (A) |
|         |   | <i>The Ad Hoc Committee of Mali LaGoe from the City of Scotts Valley, Nina Aguayo from the City of Greenfield, and Vibeke Norgaard from the City of Sand City will give the Board a recommendation on the on the Risk Summit Agenda. The Board may take action to approve the recommendation or provide further direction.</i> |     |
| 96-111  | I | 2. Parametric Insurance  | (A) |
|         |   | <i>Members of the Ad Hoc Committee, Jamie Goldstein, City of Capitola, Casey Estorga, City of Hollister, and Steve Adams, City of King City will provide a recommendation to the Board on parametric insurance and the Board may take action to bind coverage or provide direction.</i>  |     |
|         |   | <b>2) UNFINISHED BUSINESS</b>  |     |
| 112-113 | I | a) Member Activities: Hollister Rally Update   | (A) |
|         |   | <i>The Board will receive an update regarding the Hollister Rally. Action may be taken or provide direction.</i>   |     |
|         |   | <b>3) NEW BUSINESS</b>   |     |
| 114-129 | I | a) Liability Actuarial Report  | (A) |
|         |   | <i>Members will review the Liability Actuarial Report and may take action or give direction.</i>   |     |
| 130-144 | I | b) Workers' Compensation Actuarial Report  | (A) |
|         |   | <i>Members will review the Workers' Compensation Actuarial Report and may take action or give direction.</i>   |     |
|         | I | c) Excess Pool Renewal Updates:  | (I) |
|         |   | <i>An update will be given on the following and the Board may have a discussion or provide direction.</i>  |     |
| 145     |   | 1. California Affiliated Risk Management Authorities (CARMA)   |     |
| 146     |   | 2. Employment Risk Management Authority (ERMA)   |     |
| 147-150 |   | i. Proof of Compliance with Training Mandated by State Law   |     |
| 151-154 | I | d) APIP Property Renewal & Excess Cyber  | (I) |
|         |   | <i>An update will be given on the current status of MBASIA's Property and Excess Cyber Coverage renewal.</i>   |     |

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|--|---|---|-----|
| 155-160  | / | e) Excess Workers' Compensation Program<br><i>The Board will receive information and may have a discussion or give direction.</i>   | (I) |
| 161  | / | f) MBASIA Website Overview<br><i>The Board will receive a website overview and may provide take action or provide direction.</i>  | (A) |
| 162-164  | / | g) Precision Concrete Cutting Utilization Report<br><i>The Board will discuss the Precision Concrete Cutting Utilization Report and may take action or provide direction.</i>       | (A) |
| 165-171  | / | h) Evident Third-Party Risk Management for Public Sector<br><i>Members will receive information about Evident and direction may be given.</i>                                       | (I) |
| 172-177  | / | i) DKF Annual Sewer and Stormwater Summit<br><i>The Board will receive information about the DFK Annual Sewer and Stormwater Summit and direction may be given or action taken.</i> | (A) |
| <b>F. EXECUTIVE AND FINANCE COMMITTEE'S REPORT</b>   |   |   |     |
| <i>The Executive and Finance Committee may give a verbal report in addition to discussing the following items:</i> |   |   |     |
| 178-186  | / | 1. Draft Liability Budget<br><i>A draft Liability Budget will be presented and Members may take action or give direction.</i>   | (A) |
| 187-191  | / | 2. Draft Workers' Compensation Budget<br><i>A draft Workers' Compensation Budget will be presented and Members may take action or give direction.</i>                               | (A) |
| 192  | / | 3. Development of Equity Distribution Plan<br><i>The Board will receive a report from the Executive Committee and may take action or provide further direction.</i>                 | (A) |
| <b>G. LOSS REPORT</b>  |   |   |     |
| <b>CLOSED SESSION – Pursuant to Gov't Code 54956.95</b>  |   |   |     |
| <i>Members will review the following Items:</i>  |   |   |     |
| 3  |   | a) Workers' Compensation Administrator's Report<br><i>AIMS will provide a closed session report.</i>  |     |
| i. None  |   |   |     |
| 3  |   | b) Liability Third Party Administrator's Report<br><i>George Hills will provide a closed session report.</i>  |     |
| i. Vasquez Garcia v. City of King City   |   |   |     |

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**RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

**H. PROGRAM ADMINISTRATORS' REPORTS**

- 193-196** / 1) MBASIA's Governing Documents Review: (A)  
*The Board will conduct a review of the following documents and may take action or provide direction.*  
 i. JPA Agreement  
 ii. Bylaws  
 iii. Liability Memorandum of Coverage  
 iv. Worker's Compensation Memorandum of Coverage

- 197-198** / 2) MBASIA Exposures and Coverages Review: Volunteers (I)  
*The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.*

**I. CORRESPONDENCE / INFORMATION**

- 199** / 1) Next Board Meeting & ERMA Training Schedule (I)  
**200-214** / 2) PRISM Annual Report  
**215-218** / 3) 2025 CAJPA Conference  
**219-231** / 4) MBASIA Service Team Contact List & Claims Reporting  
**232** / 5) MBASIA Schedule of Service Agreements

**ADJOURNMENT**